



Premier Media Group

APPLICATION FOR EMPLOYMENT

The information provided on this application form will remain confidential and will be used for the purpose of selection/recruitment. Where the application is successful the Company may, from time to time thereafter, wish to process this information (as updated periodically) for personnel administration and business management purposes. Where this is the case, processing, whether by means of a computer or otherwise, will take place in accordance with the provisions of the Data Protection Acts 1984 and 1998. By signing this form you will be providing the Company with your consent to these uses. Please complete this form in black ink, Block letters and in your own handwriting.

<i>Position Applied for:</i>	
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PERSONAL DETAILS:

<i>Title (Mr/Mrs/Miss/Ms)</i>		<i>Surname/Family Name:</i>	
<i>Forenames:</i>			
<i>Address:</i>			<i>Postcode:</i>
<i>Daytime Tel. No.</i>		<i>Evening Tel. No.</i> <i>(including mobile no if any)</i>	

(NB: Calls to work numbers will be made discreetly)

EMAIL ADDRESS:

<i>N.I. No.:</i>									
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OTHER INFORMATION:

<i>Are you currently eligible to work in the UK?</i>		
<i>If no, do you require a work permit to work in the UK?</i>		
<i>How/where did you learn of this vacancy?</i>		
<i>Have you applied for employment at Premier in the past?</i>	<i>If yes, please give details</i>	<i>No</i>

WORK RELATED SKILLS:

Please provide details of any other skills you have that you consider may be relevant to the job for which you have applied (please indicate level of competence).

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EDUCATION:

(Please list details of all academic qualification completed starting from most recent first, use separate sheet if necessary)

Secondary School/ College/ University etc.	From – To	Qualifications obtained	Subjects	Grades

**Note: Premier will require sight of original certificates for all qualifications claimed.*

PRESENT OR MOST RECENT EMPLOYMENT DETAILS:

<i>Name & address of employer:</i>	
<i>Nature of business:</i>	
<i>Your job title:</i>	
<i>Brief details as to the nature of your work. Include details of responsibilities (and achievements, if relevant).</i>	
<i>Full-time / Part-time:</i>	
<i>Date joined company:</i>	
<i>Date appointed to present (last) job:</i>	
<i>Salary / wage (current or leaving):</i>	
<i>Notice required:</i>	
<i>Date left, and reason (if applicable):</i>	



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PREVIOUS EMPLOYMENT:

<i>Employer's Name(s)</i>	<i>Your Job Title</i>	<i>Type of Business</i>	<i>From – To</i>	<i>Reason for Leaving</i>
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Additional Information:

Please provide here any other information that may assist your application. Please focus on issues that are relevant to the job for which you have applied.

A large, empty rectangular box with a black border, intended for the applicant to provide additional information.



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References

All appointments are subject to the receipt of satisfactory references. Please provide details of two appropriate referees to whom confidential enquiries may be made. These should preferably be:

Your supervisor/manager in your current (last) job AND A similar individual from a previous employment.

If without two previous jobs (or unable to do this) please provide – as appropriate – the names of two school or Church / personal referees (though not ones who are related to you).

1. Name:		2. Name:	
Position:		Position:	
Address:		Address:	
Contact Tel No.:		Contact Tel No.:	

Please state whether we can approach these referees prior to any job offer made (tick as appropriate)

Yes		No	
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Yes		No	
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OTHER INFORMATION CONTINUED

Note: Premier reserves the right, at any time, to check on any experience, achievements, qualifications and skills claimed by you either on this application form, in any accompanying or subsequent correspondence, or at interview. By signing this form you will be providing us with your agreement for us to proceed with this course of action and confirming that you will not unreasonably refuse to sign a suitably worded information release form that will allow such an investigation to take place.

DECLARATION			
<i>I declare that to the best of my knowledge and belief, all particulars I have given are complete and true. I understand that any false declaration or misleading statement or any significant omission may disqualify me from employment and render me liable to dismissal. I understand that any job offer is subject to satisfactory references, and a probationary period and (if Premier believes it appropriate) a satisfactory medical report.</i>			
Signed		Date	

Please return completed application form to:

Human Resource Manager
Premier Christian Radio
22 Chapter Street
London SW1P 4NP

